Ascension Wisconsin Guidelines for Review and Documentation of ePDMP

Effective April 1, 2017, Wisconsin law requires all prescribers to check the PDMP prior to prescribing any controlled substance, Schedule II – V, for greater than 3 day supply.

To be in compliance with the law, all Ascension Wisconsin prescribers, or their delegate, must check the PDMP and document findings according to the following guidelines:

1. PDMP must be checked prior to prescribing any Schedule II – V controlled substance. This review may occur up to 24 hours before prescribing.
   a. Every controlled substance, regardless of drug class or schedule, requires PDMP check.
   b. List of DEA Controlled Substance by Schedule
   c. Make note of Schedule IV and V drugs as some of these may be unfamiliar as a controlled substance.

2. Recommended review of PDMP data with documentation of findings specific to the following conditions:
   a. Early refills – indicate date of last refill
   b. Multiple prescribers
   c. Major alerts
   d. Co-prescribing of benzodiazepines and sedatives with opioids

3. Documentation completed by whoever accessed the PDMP database and reviewed the data.
   a. Documentation should include:
      i. Date accessed, person accessing, for which prescriber
      ii. Summary of findings
   b. IMPORTANT POINT: A delegate can access and screen the data, but the prescriber is responsible for reviewing the data prior to prescribing the controlled substance.

4. Exceptions to the law:
   a. Patients receiving hospice care
   b. Prescriptions intended to last the patient 3 days or less that are not subject to refill
   c. Drugs administered directly to the patient (see below for special considerations)
   d. Emergency situations that prevent the practitioner from reviewing ePDMP records
   e. Technological failures

Special considerations:

1. Long term care facilities (Nursing Homes, Assisted Living Facilities)
   a. PDMP check is required for any controlled substance prescription that goes to an off-site pharmacy, which then dispenses the medication to the LTC facility for administration by either the resident or LTC staff.
   b. PDMP check is not required for an order written in the LTC resident’s chart, supplied by an on-site pharmacy, and then administered to the resident.
   c. In summary, if the prescription goes to a pharmacy to dispense, PDMP check is required.

2. Drugs directly administered to the patient (without dispensed prescription) do not require PDMP check; this includes clinic settings, ambulatory departments, Urgent Care and Emergency Departments, and hospital inpatients.

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The above guidelines will be updated as necessary based on changes to rules, regulations, or laws as appropriate.